

Exercice 1 : Complete with the present perfect. Fill in the blanks with *have/has + past participle*.

1. (finish) I **have finished** the report this morning.
2. (receive) She **has** not **received** any feedback yet.
3. (complete) They **have completed** three projects since January.
4. (work) He **has worked** here for five years.
5. (hire) We **have hired** two new employees this week.
6. (send) The manager **has** already **sent** the memo.
7. (attend) **Have** you ever **attended** (ever / attend) a job interview in English?
8. (meet) I **have** not **met** all my colleagues yet.

Find the following expressions in **ex 1** :

depuis Janvier : **since January**

pendant cinq ans : **for 5 years**

(dans une phrase affirmative) : déjà : **already**

(dans une phrase interrogative) : déjà : **ever**

dans une phrase négative : Pas encore : **yet**

Exercice 2 : Put the words and expressions in the right order :

- worked / I / at this company / for five years. / have

I have worked at this company for five years.

- We / new employees. / hired / have / two

We have hired two new employees.

- the project. / completed / They / already / have

They have already completed the project.

- had / I / never / job / an / such / before. / have / interview

I have never had such a job interview before.

- the report. / finished / have / just / We

We have just finished the report.

- my colleague / not / met / yet. / I / have

I have not met my colleague yet.

- received / feedback / She / has / not / yet.

She has not received feedback yet.

- worked / He / here / for / two / has / months.

He has worked here for two months.

Exercise 3: Complete the sentences with "for" or "since".

NB : For + durée / since + date

1. I **have been working** here **since** 2015.
2. She **has been managing** the team **for** three years.
3. They **'ve been** partners **since** 2010.
4. He **has been** the director **since** last summer.
5. We **'ve been discussing** the new strategy **for** two hours.
6. The company **has been growing** **since** the last decade.
7. I **'ve known** my colleague **since** I started this job.
8. We **'ve had** the same office space **since** we moved to the new building.
9. She **has been** absent **since** last Monday.
10. They **'ve been looking** for a new software solution **for** six months.

Highlight in **yellow** the **present perfect**.

Highlight in **blue** the **present perfect continuous**.

Ex 4 : Write questions or negative sentences in the present perfect :

(?) How long / you / work / in this company?

How long have you worked in this company?

- (?) Who / you / meet / at the conference?

Who have you met at the conference?

- (–) She / not finish / the presentation yet.

She has not finished the presentation yet.

- (?) Have they already start / the new project?

Have they already started the new project?

- (–) I / not receive / the revised version of the document.

I have not received the revised version of the document.