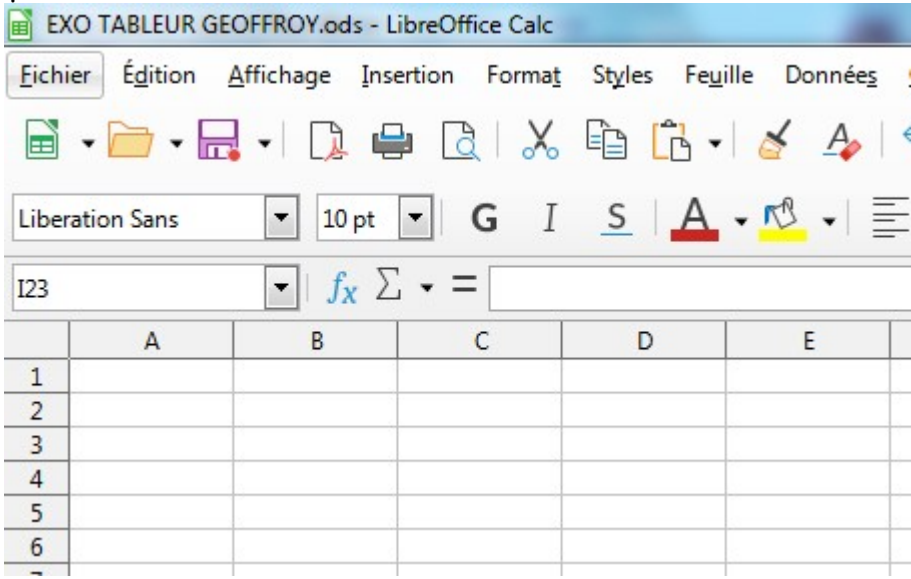
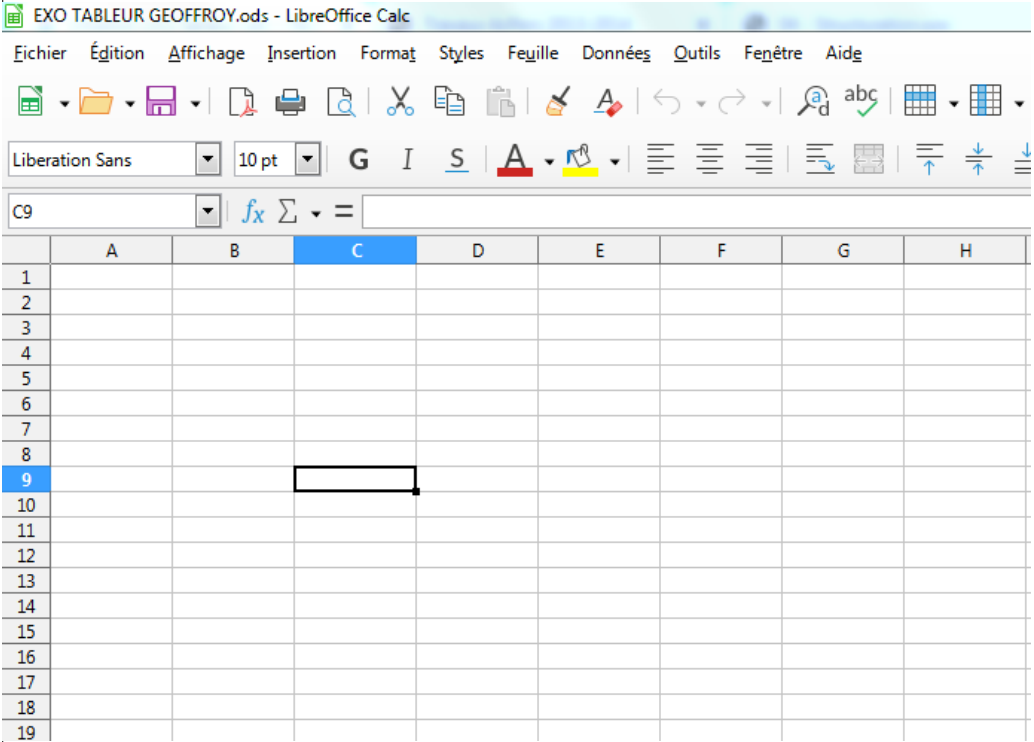


EXERCICE	Reproduire les actions ci-dessous à l'identique :	Validation par le professeur
n°1	<p>Ouvrir une feuille de calcul avec le logiciel LibreOffice Calc. Enregistrer la feuille sur votre clé USB en lui donnant le nom indiqué ci-dessous.</p> 	
n°2	<p>Sélectionner la cellule C9.</p> 	

Sélectionner les cellules ci-dessous.

The screenshot shows the LibreOffice Calc interface with the following details:

- Window title: EXO TABLEUR GEOFFROY.ods - LibreOffice Calc
- Menu bar: Fichier, Édition, Affichage, Insertion, Format, Styles, Feuille, Données, Outils, Fenêtr
- Toolbar: Includes icons for file operations, editing, and formatting.
- Font settings: Liberation Sans, 10 pt, Bold (G), Italic (I), Underline (S), Red text (A), and a yellow highlighter.
- Formula bar: E9, fx, Σ, =
- Spreadsheet grid: Columns A-F, rows 1-17. Selected cells are B4, D4, C8, and E9.

n°3

Sélectionner l'ensemble des cellules ci-dessous.

The screenshot shows the LibreOffice Calc interface with the following details:

- Window title: EXO TABLEUR GEOFFROY.ods - LibreOffice Calc
- Menu bar: Fichier, Édition, Affichage, Insertion, Format, Styles, Feuille, Données, Outils, Fenêtr
- Toolbar: Includes icons for file operations, editing, and formatting.
- Font settings: Liberation Sans, 10 pt, Bold (G), Italic (I), Underline (S), Red text (A), and a yellow highlighter.
- Formula bar: C4:E6, fx, Σ, =
- Spreadsheet grid: Columns A-F, rows 1-17. A range of cells from C4 to E6 is selected, including C4, D4, E4, C5, D5, E5, C6, D6, and E6.

n°4

Sélectionner toute une colonne.

n°5

The screenshot shows the LibreOffice Calc interface with the file 'EXO TABLEUR GEOFFROY.ods'. The menu bar includes 'Fichier', 'Édition', 'Affichage', 'Insertion', 'Format', 'Styles', 'Feuille', 'Données', 'Outils', and 'Fenêtr'. The toolbar contains icons for file operations and editing. The font settings are 'Liberation Sans' at '10 pt'. The formula bar shows 'B1:B1048576'. The spreadsheet grid has columns A through F and rows 1 through 16. Column B is highlighted in blue, indicating it is selected.

Sélectionner toute une ligne.

n°6

The screenshot shows the LibreOffice Calc interface with the file 'EXO TABLEUR GEOFFROY.ods'. The menu bar includes 'Fichier', 'Édition', 'Affichage', 'Insertion', 'Format', 'Styles', 'Feuille', 'Données', 'Outils', and 'Fenêtr'. The toolbar contains icons for file operations and editing. The font settings are 'Liberation Sans' at '10 pt'. The formula bar shows 'A7:AMJ7'. The spreadsheet grid has columns A through F and rows 1 through 15. Row 7 is highlighted in blue, indicating it is selected.

## Sélectionner une ligne et une colonne.

n°7

The screenshot shows the LibreOffice Calc interface with the file 'EXO TABLEUR GEOFFROY.ods'. The menu bar includes 'Fichier', 'Édition', 'Affichage', 'Insertion', 'Format', 'Styles', 'Feuille', 'Données', 'Outils', and 'Fenêtr'. The toolbar contains various icons for file operations and editing. The font is 'Liberation Sans' at '10 pt'. The formula bar shows 'D1'. The spreadsheet grid has columns A through F and rows 1 through 14. Column D and row 7 are highlighted in light blue, indicating they are selected.

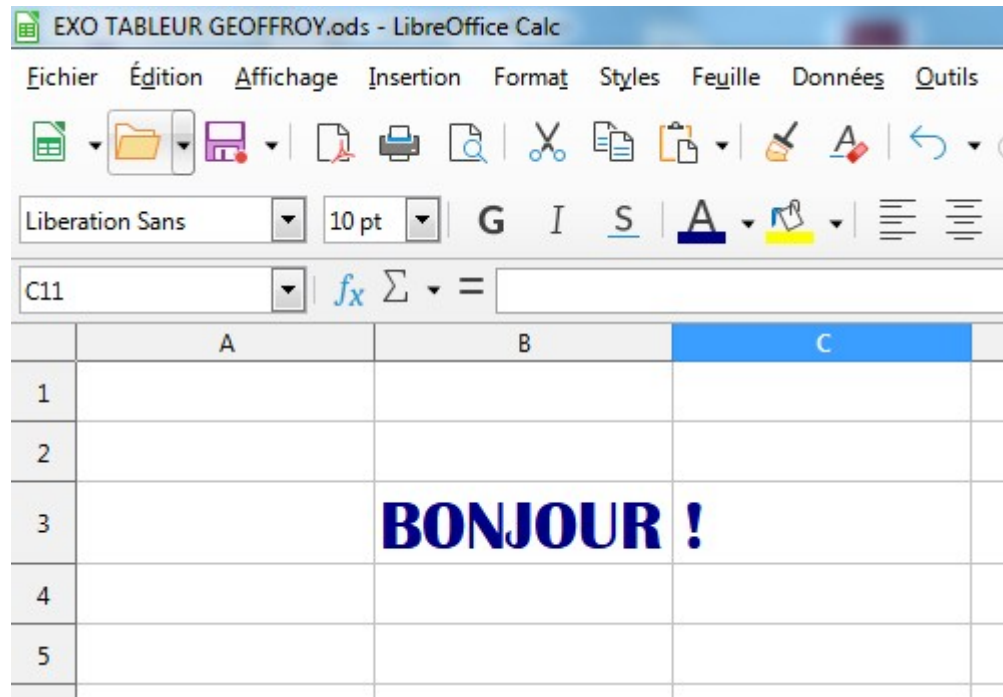
## Fusionner plusieurs cellules.

n°8

The screenshot shows the LibreOffice Calc interface with the file 'EXO TABLEUR GEOFFROY.ods'. The menu bar includes 'Fichier', 'Édition', 'Affichage', 'Insertion', 'Format', 'Styles', 'Feuille', 'Données', 'Outils', and 'Fenêtr'. The toolbar contains various icons for file operations and editing. The font is 'Liberation Sans' at '10 pt'. The formula bar shows 'B3'. The spreadsheet grid has columns A through F and rows 1 through 14. Cells B3, B4, and B5 are merged into a single larger cell, outlined in black.

Insérer du texte dans une cellule.

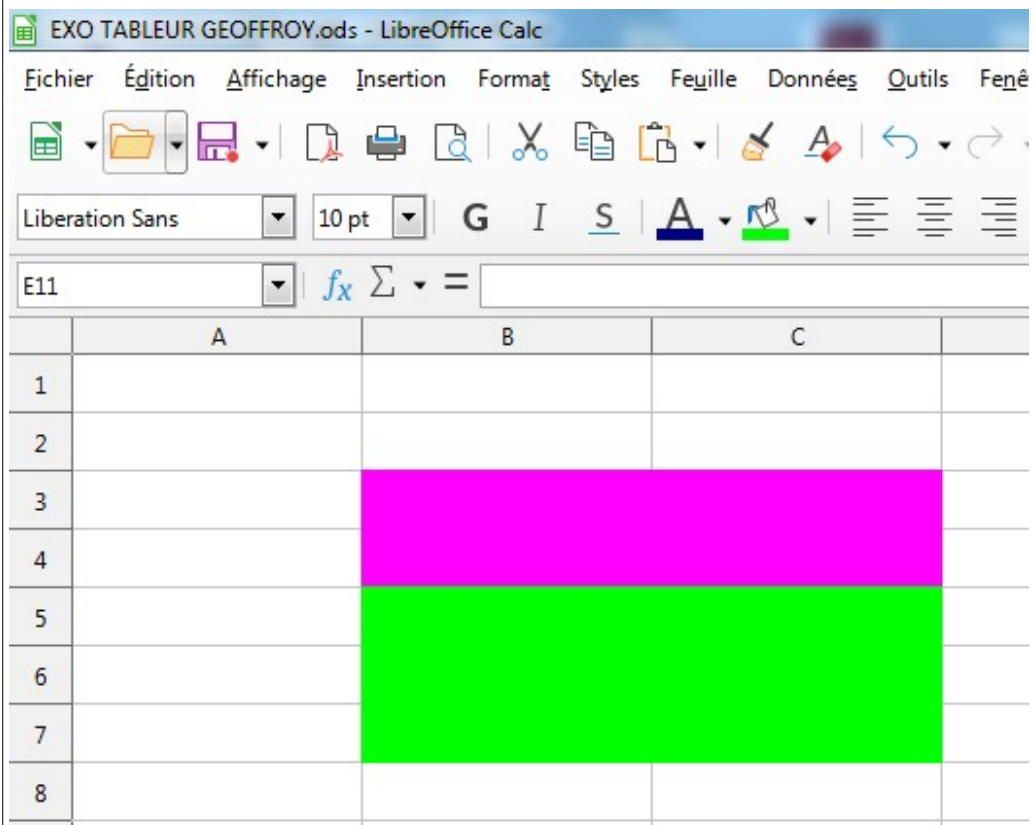
n°9



The screenshot shows the LibreOffice Calc interface with the menu bar (Fichier, Édition, Affichage, Insertion, Format, Styles, Feuille, Données, Outils) and the toolbar. The font is set to Liberation Sans, size 10 pt. The spreadsheet grid has columns A, B, and C, and rows 1 to 5. Cell C3 is selected and contains the text "BONJOUR !" in a large, bold, blue font.

Colorier des groupes de cellules.

n°10



The screenshot shows the LibreOffice Calc interface with the menu bar (Fichier, Édition, Affichage, Insertion, Format, Styles, Feuille, Données, Outils, Fenê) and the toolbar. The font is set to Liberation Sans, size 10 pt. The spreadsheet grid has columns A, B, and C, and rows 1 to 8. Cells B3, C3, and D3 are colored magenta. Cells B4, C4, and D4 are colored green. Cells B5, C5, and D5 are colored green.