

LES EXPRESSIONS UTILES POUR PRÉPARER UN DISCOURS EN ANGLAIS

(to) Make a speech

- Definition : to give or to deliver a speech.

(to) Speak slowly/quickly

- Definition : the pace at which one speaks.

(to) Hook your audience

- Definition : to capture your audience's interest.

(to) Vary one's rhythm and intonation

- Definition : to change the pace and inflection.

An opening speech (UK)

- Definition : inauguration speech, inaugural address.

(to) Be punctual

- Definition : to be on time, to arrive in good time.

A closing speech

- Definition : a speech given to end a particular event.

(to) Include an anecdote

- Definition : to mention a personal story related to the speech.

(to) Have a trial run beforehand

- Definition : to practise before the real thing.

(to) Recap the main points

- Definition : to repeat the key elements of a speech, to refer to points already mentioned.

(to) Learn something by heart

- Definition : to know something inside out, to memorize.

(to) Sum up

- Definition : to summarize in a few words.

(to) Prepare a rough copy beforehand

- Definition : to write a rough draft.

(to) Digress from the original subject

- Definition : to side track from, to move away from the topic or subject matter.

(to) Time the speech (to see how long it takes)

- Definition : to verify the length of the speech by timing it.

(to) Expand upon a specific point

- Definition : to elaborate or to give a deeper analysis on a particular element.

(to) Articulate

- Definition : to speak and pronounce clearly.

(to) Rephrase something

- Definition : to express something in a different way (for a better understanding), in other words.

(to) Turn one's back to the audience

- Definition : to turn away from the audience.

(to) Maintain eye contact with the audience

- Definition : to face your audience, to look at the people you are speaking to.

(to) Conclude

- Definition : to wrap up, to round up, to bring to an end.

(to) Attend a speech

- Definition : to be present at a speech.

(to) Be held

- Definition : to take place (date and location).

A guest speaker

- Definition : someone who is invited to speak at an event.

(to) Spark the audience's interest

- Definition : to arouse a reaction from the audience.

(to) Thank the audience for their presence

- Definition : to thank the listeners for attending the speech.

Please hold your questions until the end

- Definition : questions will be answered at

the end of the presentation.

Thank you john for that wonderful/flattering introduction

- Definition : thanks John for that great introduction.

As you can see on this slide

- Definition : note on this slide that, this slide shows.

I am now open to questions

- Definition : feel free to ask your questions now

I am happy to answer any questions you may have

- Definition : feel free to ask your questions now

Do you have any questions?